

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**

**DRAFT FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JULY 2016**

DRAFT

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
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**FOR THE YEAR ENDED 31 JULY 2016**

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**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**CHARITY INFORMATION**  
**FOR THE YEAR ENDED 31 JULY 2016**

<b>CHARITY NUMBER</b>	271592
<b>TRUSTEES</b>	M L French R H Green J P Hargrove
<b>PRINCIPAL OFFICE</b>	J P Hargrove Barn Lea Lime Grove West Clandon Guildford Surrey GU4 7UT
<b>REPORTING ACCOUNTANT</b>	Hartley Fowler LLP Chartered Accountants 44 Springfield Road Horsham West Sussex RH12 2PD
<b>BANKERS</b>	Lloyds TSB 9 High Street Yeovil Somerset BA20 1RW
<b>INVESTMENT MANAGERS</b>	Sarasin & Partners LLP Juxon House 100 St Paul's Churchyard London EC4M 8BU

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2016**

The Trustees present their report along with the financial statements of The Old Shirburnian Society Charitable Trust 1975 for the year ended 31 July 2016. The Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance published by the Charity Commission (i.e. public benefit statement).

#### **CONSTITUTION AND OBJECTIVES**

The Old Shirburnian Society Charitable Trust 1975 is a registered Charity number 271592. The Trust was constituted under a trust deed dated 18 March 1976 with the following objectives:

For the advancement of education in any part of the world, for charitable purposes relating to Sherborne School and for the provision of bursaries at Sherborne School (for public benefit).

#### **ORGANISATION**

The original trustees as established under the Trust Deed have all subsequently retired. They have been replaced by the current trustees who have served during the year as set out on page 1. No changes in trustees have taken place during the year 31 July 2016.

The trustees are responsible for deciding investment policy. They meet on a regular basis to decide and evaluate their investment policy for generating the income which funds the bursaries provided at Sherborne School.

Expenditure is agreed by a Committee, and the committee members are appointed by the members of The Old Shirburnian Society. The Committee also appoints the trustees of the charity. This main committee meets three times a year. A Finance and Bursaries Sub-Committee meets twice a year and reports to the main Committee.

#### **REVIEW OF ACTIVITIES AND FINANCIAL POSITION**

The results for the period are shown on the Statement of Financial Activities on page 5.

Investment income for the year increased to £27,930 (2015: £26,987), whilst total income rose to £36,182 (2015: £34,064) which includes £8,105 (2015: £6,818) of Subscription Contributions received in the year from The Old Shirburnian Society General Fund. Expenditure from unrestricted funds on bursaries was £17,449 (2015: £20,750) which contributed to a surplus of £18,229 (2015: £11,610 surplus) on unrestricted funds before transfer between funds.

None of the trustees of the Charitable Trust received any remuneration or reimbursement of expenses during the year (2015 : £Nil)

#### **RESERVES POLICY**

The policy of the Trustees is to generate sufficient annual income from the investment portfolio in order to finance the bursaries paid out whilst maintaining the capital reserves of the trust at similar levels to previous years. Unrestricted funds were maintained at this level throughout the year.

The investment objectives, as agreed between the Trustees and the investment managers, is to aim for capital growth of 3% above the Retail Price Index and a flat yield of around 3% gross per annum.

#### **RISK MANAGEMENT**

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2016**

**TRUSTEES' RESPONSIBILITY IN RELATION TO THE FINANCIAL STATEMENTS**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the requirements of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees of The Old Shirburnian Society Charitable Trust 1975 on  
behalf by:

and signed on their

John Hargrove  
Trustee

Date:

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**  
**OF THE OLD SHIRBURNIAN SOCIETY**  
**CHARITABLE TRUST 1975**

I report on the financial statements of the charity for the year to 31 July 2016 which are set out on pages 5 to 9.

**Respective responsibilities of trustees and examiner**

As described on page 3 the charity's trustees are responsible for the preparation of the financial statements, The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements;
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare the accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Matthew Cleghorn ACA**  
**Hartley Fowler LLP**  
**Chartered Accountants**  
**44 Springfield Road**  
**Horsham**  
**West Sussex**  
**RH12 2PD**

**Date:**

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**DRAFT STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2016**

<b>Income and expenditure</b>	<b>Notes</b>	<b>Unrestricted funds</b>	<b>Endowment funds</b>	<b>Total Year to 31/07/16</b>	<b>Total Year to 31/07/15</b>
		£	£	£	£
<b>Incoming resources</b>					
<u>Voluntary income</u>					
Donations, Gifts and Legacies	2	142	-	142	147
<u>Investment income</u>					
	3	27,935	-	27,935	26,987
<u>Subscriptions Contributions from General Fund</u>					
	4	8,105	-	8,105	6,930
<b>Total income resources</b>		36,182	-	36,182	34,064
<b>Resources expended</b>					
<u>Charitable activities</u>					
Bursaries		16,249	1,200	17,449	21,950
<u>Governance costs</u>					
Accountancy fees		1,704	-	1,704	1,704
<b>Total resources expended</b>		17,953	1,200	19,153	23,654
<b>Net (outgoing)/incoming resources before transfers</b>		18,229	(1,200)	17,029	10,410
Gross transfers between funds	9	(1,200)	1,200	-	-
<b>Net (outgoing)/incoming resources before other recognised gains and losses</b>		17,029	-	17,029	10,410
<b>Other recognised gains/losses</b>					
General fund loan write off	8	-	-	-	30,055
Gain/(loss) on investment: Unrealised		10,174	-	10,174	49,122
<b>Net movement in funds</b>		27,203	-	27,203	89,587
<b>Retained funds brought forward</b>		854,926	20,000	874,926	785,339
<b>Retained funds carried forward</b>		882,129	20,000	902,129	874,926

**TOTAL RECOGNISED GAINS AND LOSSES** - The Trust has no recognised gains or losses other than the gains and losses as shown above.

**CONTINUING OPERATIONS** - None of the Trust's activities was acquired or discontinued during the above two financial years.

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**DRAFT BALANCE SHEET**  
**FOR THE YEAR ENDED 31 JULY 2016**

	<u>Notes</u>	<u>Unrestricted funds</u> £	<u>Endowment funds</u>	<u>Total</u> <u>31/07/2015</u>	<u>Total</u> <u>31/07/2014</u> £
<b>FIXED ASSETS</b>					
Investments	<b>5</b>	872,544	20,000	<b>892,544</b>	857,370
<b>CURRENT ASSETS</b>					
Debtors	<b>6</b>	24,507	-	<b>24,507</b>	16,402
Cash at bank	<b>7</b>	36,136	-	<b>36,136</b>	27,212
		<hr/> 60,643	<hr/> -	<hr/> 60,643	<hr/> 43,614
<b>CREDITORS - amounts falling due within one year</b>	<b>8</b>	51,058	-	<b>51,058</b>	26,058
		<hr/> 9,585	<hr/> -	<hr/> 9,585	<hr/> 17,556
<b>NET CURRENT ASSETS</b>					
		<hr/> 882,129	<hr/> 20,000	<hr/> <b>902,129</b>	<hr/> 874,926
<b>TOTAL NET ASSETS</b>					
		<hr/> <hr/> 882,129	<hr/> <hr/> 20,000	<hr/> <hr/> <b>902,129</b>	<hr/> <hr/> 874,926
<b>FUNDS</b>	<b>9</b>	<hr/> <hr/> 882,129	<hr/> <hr/> 20,000	<hr/> <hr/> <b>902,129</b>	<hr/> <hr/> 874,926

Approved by the Trustees on

and signed on their behalf by:

John Hargrove  
Trustee



**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**DRAFT NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2016**

**1. ACCOUNTING POLICIES**

**1.1 Accounting conventions**

The financial statements are prepared under the historical cost convention as modified by the inclusion of investments at market value and in accordance with applicable accounting standards as set out in the 2011 Charities Act.

**1.2 Investment income**

Investment income is accounted for in the period in which the charity is entitled to receipt.

**1.3 Voluntary income**

All voluntary income is included in income as unrestricted funds except where the donor requires the sum to be invested to provide income for the charity's purpose, in which case it would be treated as an endowment.

Donations, together with any associated income tax recovery, are recognised as income when the donation is received.

**1.4 Resources expended**

Expenditure is included on an accruals basis.

Bursaries are charged in the period in which they are paid on behalf of the recipient.

Management and administration comprises costs for the running of the charity as an organisation.

**1.5 Fixed asset investments**

Investments listed on a recognised stock exchange are included at market value at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

**1.6 Fund accounting**

Details of the nature and purpose of each fund are set out in note 9.

**2. DONATIONS RECEIVED**

	<b>2016</b>	<b>2015</b>
	£	£
Subscriptions and donations	142	147
	142	147
	142	147

**3 INVESTMENT INCOME**

	<b>2016</b>	<b>2015</b>
	£	£
Dividends - UK equities	27,930	26,986
Interest on cash deposits	5	1
	27,935	26,987
	27,935	26,987

**4 OTHER INCOME**

	<b>2016</b>	<b>2015</b>
	£	£
Commission income from MBNA Visa cards	-	112
Subscription Contributions from General Fund	8,105	6,818
Other Income	-	-
	8,105	6,930
	8,105	6,930

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**DRAFT NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2016**

<b>5 FIXED ASSET INVESTMENTS</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Market value brought forward	857,370	783,248
Additions in year	25,000	25,000
Net unrealised gains/(loss)	10,174	49,122
	<u>892,544</u>	<u>857,370</u>
Investments at market value comprised:		
UK equities and other investments	327,876	352,616
UK fixed and variable interest securities	139,306	102,348
Overseas equities and other investments	425,362	402,406
Market value as at 31 July	<u>892,544</u>	<u>857,370</u>
Historical cost as at 31 July	<u>733,077</u>	<u>708,077</u>
Fixed asset investments in the current and previous year were held in a single fund, being Alpha CIF.		
<b>6 DEBTORS</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	24,343	16,238
Other Debtors	164	164
	<u>24,507</u>	<u>16,402</u>
<b>7 CASH AT BANK</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Investment account	1	1
Treasurer's account	31,166	22,267
Bursary fund	4,865	4,845
Special bursary	104	99
	<u>36,136</u>	<u>27,212</u>
<b>8 CREDITORS - amounts falling due within one year</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Loans from General Fund	50,000	25,000
Accruals	1,058	1,058
	<u>51,058</u>	<u>26,058</u>

During the year, a new loan was received from The Old Shirburnian Society General Fund for £25,000. As at the year end, 31 July 2016, the total amount received from The Old Shirburnian Society General Fund was £50,000 (2015: £25,000). This loan is interest free and has no set repayment terms.

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**DRAFT NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2016**

## **9 FUNDS**

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charity's objectives.

The endowment fund represents those assets which must be held permanently by the charity, principally investments. The endowment fund comprises a bequest of £20,000 which was received during 1999 from the estate of Miss Pound. The terms of the will state that the income from this legacy, together with such additional income as may be added by the society, should be used to fund a bursary in memory of her nephew, killed in Italy in 1944, to be called the James Bradfield Bursary. The £20,000 originally deposited in the CAF cash account has been transferred to the Trustees for incorporation in the main investment fund.

Income arising on the endowment is used to fund a bursary of £1,200 per annum in accordance with the objectives of the charity, and any shortfall between the bursary and the income arising on the endowment fund is made good by a transfer from unrestricted funds.

## **10 RELATED ORGANISATIONS**

The Old Shirburnian Society, which consists primarily of former pupils of Sherborne School, has as its aims:-

- a) To enable its members to maintain contact with each other and with the school.
- b) To support the school, and
- c) To provide funds for a charitable trust to assist the sons of Old Shirburnians by way of bursaries.

The Old Shirburnian Society General Fund is effectively the "trading arm" of the Society and is responsible for producing the Annual Record and occasional newsletters. The General Fund produces separate accounts.

## **11 TRANSACTIONS WITH TRUSTEES**

None of the trustees of the Charitable Trust received any remuneration or reimbursement of expenses during the current year or previous year.

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**  
**DRAFT DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 JULY 2016**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Income from investments	27,930	26,986
Interest on deposit accounts	5	1
Subscriptions, donations and legacies	142	147
Commission income	-	112
Sundry income	-	-
Subscription contributions from General Fund	8,105	6,818
	<u>36,182</u>	<u>34,064</u>
<b>EXPENDITURE</b>		
Accountancy fees	1,704	1,704
Bursaries	17,449	21,950
	<u>19,153</u>	<u>23,654</u>
<b>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE</b>	17,029	10,410
Add:		
General fund loan write off	-	30,055
Gain/(Loss) on value of investment	10,174	49,122
Net Gain/(Loss) on sale of investments	<u>10,174</u>	<u>49,122</u>
Surplus transferred to Accumulated Fund	<u><u>27,203</u></u>	<u><u>89,587</u></u>

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**

**DRAFT ANALYSED BALANCE SHEET**

**FOR THE YEAR ENDED 31 JULY 2016**

	<u>2016</u>			<u>2015</u>		
	Revenue Reserve (Historic cost)	Revaluation Reserve (Unrealised Gains/Losses)	Total Funds	Revenue Reserve (Historic cost)	Revaluation Reserve (Unrealised Gains/Losses)	Total Funds
	£	£	£	£	£	£
<b>INVESTMENTS</b>						
At Historic Cost	733,077	-	<b>733,077</b>	708,077	-	<b>708,077</b>
Revaluations (Decrease)/increase	-	159,467	<b>159,467</b>	-	149,293	<b>149,293</b>
At Market Value	<u>733,077</u>	<u>159,467</u>	<b><u>892,544</u></b>	<u>708,077</u>	<u>149,293</u>	<b><u>857,370</u></b>
<b>CURRENT ASSETS</b>						
Debtors	24,507	-	<b>24,507</b>	16,402	-	<b>16,402</b>
Cash at Bank	36,136	-	<b>36,136</b>	27,212	-	<b>27,212</b>
	<u>60,643</u>	<u>-</u>	<b><u>60,643</u></b>	<u>43,614</u>	<u>-</u>	<b><u>43,614</u></b>
<b>CREDITORS</b>	(51,058)	-	<b>(51,058)</b>	(26,058)	-	<b>(26,058)</b>
<b>NET CURRENT ASSETS</b>	<u>9,585</u>	<u>-</u>	<b><u>9,585</u></b>	<u>17,556</u>	<u>-</u>	<b><u>17,556</u></b>
<b>TOTAL NET ASSETS</b>	<u>742,662</u>	<u>159,467</u>	<b><u>902,129</u></b>	<u>725,633</u>	<u>149,293</u>	<b><u>874,926</u></b>

**THE OLD SHIRBURNIAN SOCIETY CHARITABLE TRUST 1975**

**DRAFT ANALYSED BALANCE SHEET**

**FOR THE YEAR ENDED 31 JULY 2016**

	<u>2016</u>			<u>2015</u>		
	Revenue Reserve (Historic cost)	Revaluation Reserve (Unrealised Gains/Losses)	Total Funds	Revenue Reserve (Historic cost)	Revaluation Reserve (Unrealised Gains/Losses)	Total Funds
	£	£	£	£	£	£
<b>ACCUMULATED FUNDS</b>						
Funds brought forward	727,429	147,497	<b>874,926</b>	686,964	98,375	<b>785,339</b>
(Deficit)/Surplus on Ordinary Revenue	17,029	-	<b>17,029</b>	10,410	-	<b>10,410</b>
General fund loan write off	-	-	-	30,055	-	<b>30,055</b>
Revaluation gains in year	-	10,174	<b>10,174</b>	-	49,122	<b>49,122</b>
Funds carried forward	<u>744,458</u>	<u>157,671</u>	<u><b>902,129</b></u>	<u>727,429</u>	<u>147,497</u>	<u><b>874,926</b></u>